

	Recommendation	Who	When	With	Actions	Progress
1						Dec. 2011
a	In collaboration with the Committee of Principals, identify and engage a writer to undertake rewrites of the RDA instructions in clear, unambiguous, plain English.	JSC	01/10/20 11	CoP	<ul style="list-style-type: none"> Agree charge and recruitment process 	Chris Oliver appointed
b	In collaboration with the U.S. RDA Test Coordinating Committee, prioritize the chapters to be rewritten based on information gathered during the U.S. RDA Test.	JSC	01/10/20 11	USTCC	<ul style="list-style-type: none"> Agree criteria/priorities for evaluation. 	The order of rewrites will be Chapters: 9 10 11 6 17
c	Begin rewrites of prioritized chapters	"Copy Editor"	01/07/20 12	JSC	<ol style="list-style-type: none"> Pilot sample chapters Evaluate rewording Rewording 	<ol style="list-style-type: none"> Revised drafts of Chapters 9 and the recurring phrases table have been reviewed by JSC. Draft of Chapter 10 will be reviewed by JSC in January. JSC will review ch. 11 in Feb., ch. 6 in March,

						<p>ch. 17 by mid-April.</p> <ol style="list-style-type: none"> 2. Evaluation by US RDA Test Coordinating Committee scheduled to follow the JSC review 3. Rewording targeted to complete by early May 2012 <p>NOTE: This process is managed by ALA Publishing.</p>
d	Complete and publicize the online registry of RDA element sets and vocabularies. Ensure that the registry's information remains in synchronization with the RDA instructions.	JSC	01/01/2012	OMR ALA Pub.	<ol style="list-style-type: none"> 1. Complete and publish vocabularies 2. Review and publish element set 	JSC agreed that Content, Media, and Carrier type vocabularies can be published.
e	Clarify boundaries between works, expressions, manifestations, and items.	JSC	TBD		<ol style="list-style-type: none"> 1. Clarify scope with committee 2. Prepare guidance for copy editor. 3. Review examples 	<ol style="list-style-type: none"> 1. JSC is preparing a summary of the guidance already provided for further discussion with coordinating committee.
f	Clarify differences in cataloguing resources with different modes of issuance.	JSC	TBD		<ol style="list-style-type: none"> 1. Clarify scope with committee 2. Prepare guidance for copy editor. 3. Review examples 	<ol style="list-style-type: none"> 1. JSC is preparing a summary of the guidance already provided for further discussion with coordinating

						committee.
g	Specific Topics		TBD		Review issues against current JSC activities.	Done
i	Clarify distinctions between Field of activity of the person (RDA 9.15) and Profession or occupation (RDA 9.16) or merge the two elements; identify controlled vocabularies for these elements or the merged single element. (MARC 372 and 374 fields)	JSC	TBD		Proposal required. CILIP volunteered to carry out preliminary research.	Done. JSC decided that both elements should be retained, with clear definitions of scope and recommendation to follow controlled vocabularies. Revisions will be included in first semi-annual update to RDA
ii	Clarify the identification of elements applying to expressions.	JSC	TBD		Analyse current identification	JSC is preparing a summary of the guidance already provided for further discussion with coordinating committee. (See e above)
iii	Discuss the need for identifying specific expressions and consider the possibility of an undifferentiated authorized access point for categories of expressions (e.g., for translations in the same language).	JSC	TBD		Constituencies are invited to put forward proposals.	This is covered by LCPS. PCC is also discussing.
iv	Revise the instructions for authorized access points for conferences to clarify the requirements when the publications of a conference are being	JSC	TBD		Constituencies are invited to put forward proposals.	This is covered by LCPS 11.13.1.1. and LC will also prepare a fast track proposal.

	cataloged as a serial.					
v	Clarify the use of RDA ch. 17 in implementation scenarios that still use bibliographic records with attributes for multiple FRBR Group 1 entities.	JSC	TBD		Training issue.	This is one of the Chapters selected for rewording, but JSC believes that in the context in which most agencies will implement RDA (i.e., MARC 21, ILMS) this is a training issue.
vi	Clarify the instructions on production, publication, distribution, and manufacture statements (RDA 2.7□2.10). Also allow for repetition of these elements, rather than giving notes about changes over time.	JSC	TBD		Constituencies are invited to put forward proposals.	This is an application issue The complexity of applying the instructions in MARC 21 is ameliorated by the specification of field 264 in Update 13.
vii	Work with various specialized communities (e.g., moving image, music, rare materials, serials) to revise and add instructions.	JSC	TBD	Communities	Communities are encouraged to put forward proposals through their constituencies.	JSC welcomes proposals from specialized communities. Several such proposals were discussed at the November meeting of JSC in Glasgow. ALA/MLA, LAC/CAML and LC have established a joint RDA Music Revisions Facilitation Task Force to focus the efforts of the music community. RDA is also designed to be used (as was AACR2) in conjunction with more specialised standards; e.g.,

						DCRM and Cartographic Materials.
viii	For RDA ch. 6 and ch. 9-11, identify if elements (at the instructions for those elements) are included or not included in authorized access points.	JSC	TBD		This issue is closely related to recommendation 1.	This is predominantly a training and workflow issue, but is also being addressed in the rewording of these chapters.
ix	At RDA 19.2, 19.3, 20.2, 21.2-21.6, and 22.2-22.4, provide links to the instructions for creating the authorized access points for the persons, families, and corporate bodies associated with the resource.	JSC	TBD		Suitable for fast track.	British Library will investigate on behalf of JSC.
x	Consider requiring the use of authorized access points for place associated with the corporate body (RDA 11.13) to allow more machine manipulation of this information.	JSC	TBD		Constituencies are invited to put forward proposals	JSC recognises the potential value of this approach. It is a substantial change from current practice.
xi	Add more instructions about the use of contents notes and the information included in such notes (e.g., use of performer's name).	JSC	TBD		Constituencies are invited to put forward proposals	It is recognised that more guidance would be valuable. ALA representative is to discuss with CC:DA.
xii	Work with the cartographic community regarding appropriate	JSC	TBD		Communities are encouraged to put forward proposals through their constituencies	JSC is in contact with AACCCM.

	relationship designators for persons, families, and corporate bodies associated with these resources.				Proposal required	
2			TBD			
a	Define and publicize the process for updating RDA in the online environment.	JSC	30/9/11	ALA	<ol style="list-style-type: none"> 1. Develop fast track process 2. Revise RDA policies and procedures 	<ol style="list-style-type: none"> 1. Fast track published and in use/ 2. Revised and published.
b	Make updates much more frequently than in the past.	JSC	TBD	ALA	<ol style="list-style-type: none"> 1. Agree schedules with ALA Publishing. 	<ol style="list-style-type: none"> 1. Agreed in principle on: maximum of 2 substantive updates per annum; monthly slot for low impact updates, i.e., "releases".
3	Enhancements in <i>RDA Toolkit</i>					
a	Work with ALA Publishing to integrate full examples into the RDA Toolkit, including examples for specialized communities (e.g., serials, rare books, music resources).	JSC	31/12/11	ALA	<ol style="list-style-type: none"> 1. Establish new examples group. 2. Update examples to reflect changes 3. Publish existing examples 	<ol style="list-style-type: none"> 1. Terms of reference agreed. 2. Complete examples will be updated to reflect changes to MARC 21 and RDA Instructions (LAC) 3. Publication as free pdf when updated.
b	Work with ALA Publishing to resolve the problem that the existing search labelled as "Core" retrieves instructions beyond "Core" and "Core Plus" elements.	JSC	TBD	ALA	<ol style="list-style-type: none"> 1. Specify requirements 	<ol style="list-style-type: none"> 1. Specification was agreed with ALA Publishing in November.

c	Work with ALA Publishing to develop a search for only “Core” and “Core if” elements.	JSC	TBD	ALA	1. Specify requirements.	1. Specification was agreed with ALA Publishing in November
d	Work with ALA Publishing to highlight the availability and usefulness of the Element set view so catalogers are aware that they can see all instructions for an element.	JSC	TBD	ALA	1 Discuss scope 2. Enhance usability 3. Publicise	1 Scope discussed at JSC meeting in November. 2. The use case is being actively reviewed. 3. Further information will be published on the RDA Development Blog (ALA Publishing).
e	Work with ALA Publishing on a way to indicate that RDA content and related documentation have been updated.	JSC	TBD	ALA	1. To be discussed with ALA 2. Consult with users	1. Done. Agree revision history should be explicit. 2. Pending (ALA Publishing) (See 2a and b)
f	Provide mapping of RDA elements to other metadata schemas: MODS, MADS, METS, Dublin Core, etc.	JSC	TBD	Other standards groups	1. METS is out of scope; 2. Dublin Core mapping is dependent on completion of registry work 3. Discuss update/extension of MODS/MADS mapping with Editorial Committee. 4. ISBD Mapping 5. MARC 21 Mapping	1. Closed. 2. Discussed with RDA/DCMI Task Group. Confirmed dependency on completion of registry work for mappings to full DC Terms and simple DC. 3. MODS Editorial Committee is developing MODS v 4. 4. ISBD Review group to update 5. BL and LAC have revised the mappings to include update 13.

						The revised mappings will be reviewed and loaded to the Toolkit.
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